1.1 Families wishing to apply for a concession on School Fees must do so on the form “Application for Fee Concession” available from the Business Manager. It is to be returned to the Business Manager at the earliest possible time to ensure consideration.

1.2 All correspondence relating to the application should be marked “Private and Confidential”.

1.3 Applications requesting a concession will be required to provide evidence of their gross income, tax and housing/living costs.

1.4 All income including pensions, youth allowance and other government allowances is to be declared.

1.5 Applicants are expected to keep the outcome of their applications confidential.

1.6 No allowance will be made for non-essential expenditure in assessing the level of concession available.

1.7 Concessions are granted for one year only. A further concession may be applied for in subsequent years.

1.8 It is expected the College will be notified of changes to the family financial circumstances.

1.9 The sole purpose of allowing fee concessions is to enable Catholic families who desire a Catholic education for their children to obtain one despite their economic circumstances.

1.10 It is expected that if you apply for Fee Concession that you also hold a Health Care Card from Centrelink.

1.11 Please contact the Business Manager for an application form.