

YEAR 7 HANDBOOK 2019



ST JOSEPH'S
COLLEGE MILDURA

WELCOME



WE HAVE A DREAM. IT IS OUR DREAM THAT STUDENTS WILL EXPERIENCE THEIR CLASSROOMS AS INVIGORATING, INSPIRING LEARNING ENVIRONMENTS. PLACES THEY CAN LOOK FORWARD TO GOING TO AND PLACES THAT THEY HATE TO LEAVE.

It is our dream that they will come to know themselves as masters of their crafts. It is our dream that they will come to love the process of learning itself by making it their own.

St Joseph's College welcomes all new students and families to the College, and we look forward to an ongoing relationship with you over the coming years.

Mrs Marg Blythman
PRINCIPAL

A handwritten signature in blue ink that reads "M Blythman".

OUR TEAM

COLLEGE EXECUTIVE



Mrs Marg Blythman
PRINCIPAL



Mr Greg Kluske
DEPUTY PRINCIPAL
LEARNING AND
TEACHING



Dr Tony Finn
DEPUTY PRINCIPAL
COMMUNITY



Mr David Lim
BUSINESS MANAGER

FIRST WEEK OF SCHOOL

FREQUENTLY ASKED QUESTIONS

Laptop Collection and School Fee Payment Day

Thursday 25 January 2018

St Joseph's College
Twelfth Street, Langtree Park
precinct, 8am-6pm

- Collect Dell Computer
- Payment of fees

Book, Laptop Collection and School Fee Payment Day

Monday 29 January 2018

St Joseph's College
Twelfth Street, Langtree Park
precinct, 8am-6pm

- Collect Dell Computer
- Payment of fees
- Pick up books and stationery

Year 7 first day of School

Wednesday, 31 January 2017

Dress College summer school uniform, including hat.

Lunch Students must bring their lunch

** Students are asked not to over pack school bags on this day.*

Year 7 Community Day 1

Friday, 16 February 2018

Dress Full College PE uniform may be worn on this day to and from school

Lunch Provided

Year 7 Community Day 2

Friday, 27 July 2018

Dress Full College PE uniform may be worn on this day to and from school

Lunch Provided

UNIFORM SHOP

**97-99 LIME AVE
5018 8095**

uniformshop@sjcmda.vic.edu.au

HOURS

Monday	3.00pm to 4.30pm
Wednesday	1.00pm to 4.30pm
Thursday	8.30am to 9.30am
1st Saturday	of each month: 9.30am to 11.00am

At the St Joseph's College Uniform Shop all of the College uniform items are available for purchase, including some second hand items.

Proceeds from the sale of uniforms benefit the College.

The uniform shop is located in Nash Lane, between Lime and Pine Avenues, behind the Elders Building.

VCE

ADMINISTRATIVE POLICIES AND PROCEDURES FOR THE CONDUCT OF THE VICTORIAN CERTIFICATE OF EDUCATION

VCE & UNITS 3 & 4, VCAL SENIOR, FEBRUARY 2018

SECTIONS

SECTION 1

KEY CONTACTS FOR THIS YEAR

SECTION 2

COMMON ACRONYMS USED IN THIS
DOCUMENT

SECTION 3

GLOSSARY OF KEY TERMS RELATING
TO VCE/VCAL

SECTION 4

A BRIEF OUTLINE OF THE VCE &
SENIOR VCAL

SECTION 5

SOME DATES OF IMPORTANCE

SECTION 6

SCHOOL EXPECTATIONS OF
STUDENTS

SECTION 7

SUBMISSION OF WORK AND
ATTENDANCE MATTERS

SECTION 8

STRESS/TIME MANAGEMENT AND
MANAGING YOUR WORKLOAD

SECTION 9

CAREERS RELATED INFORMATION

SECTION 10

SOME COMMON QUESTIONS AND
ANSWERS

This document is intended for the provision of information to students currently Undertaking vce unit 3-4 studies and/or senior vcal and their parents/caregivers. It should be read thoroughly and kept handy for easy reference.

HOUSE LEADERS



Mr Dion Collins
CHISHOLM HOUSE
LEADER

CHISHOLM

Chisholm House is named for the woman who has left a reputation as probably Australia's most outstanding female pioneer. Caroline Chisholm (1808-1877) was the wife of Archibald Chisholm, an officer in the British army. They decided to come to Australia in 1838 when Sydney was still a convict town. Caroline was shocked by what she saw and worked tirelessly using her own money in welfare work with young female immigrants. Her remarkable record includes setting up a home for female immigrants, an employment office, a loan plan to help bring poor children and families to Australia and the arrangement of free trips so that families of convicts could join them. Caroline Chisholm's face has appeared on stamps and on a bank note.



Ms Danielle Duscher
MACKILLOP HOUSE
LEADER

MACKILLOP

St Mary MacKillop (1842-1909) also known as Saint Mary of the Cross was the first Australian Saint. She was a remarkable Australian woman of great courage, compassion and resourcefulness who inspired great dedication to the less fortunate in the new colonies of Australia. Mary opened the first St Joseph's School using a disused stable in Penola, 1866. Many young women came to join her and so the Congregation of the Sisters of St Joseph was founded. She also opened orphanages, providences to care for the homeless and destitute, and refuges for ex-prisoners. Mary's legacy has extended well and truly beyond the beginnings in Penola. Today the Sisters of St Joseph are working in Australia, New Zealand, East Timor, Ireland, Peru and Brazil.

HOUSE LEADERS



Mr Mel Ficarra
MCAULEY HOUSE
LEADER

MCAULEY

Catherine McAuley (1778-1841) was the founder of the Sisters of Mercy. Catherine was a remarkable Irish woman who used her own resources to establish schools and nursing services for the poor in Dublin. Her work however, quickly spread to other parts of Ireland and to the English speaking world. The first home she built for the poor is still in use in Baggot Street, Dublin. Sisters of Mercy came to Western Australia in 1847 and to Victoria in 1857. Today the Sisters of Mercy work in many places around the world including Papua New Guinea, Pakistan and Africa.



Mr John Menhennett
PADUA HOUSE LEADER

PADUA

This Italian city near Venice, gained its greatest fame from St Anthony of Padua (1195-1231). Anthony was born in Portugal, became a Franciscan priest, travelled throughout North Africa, France and Italy, preaching and bringing people back to God. He died in Padua. Many miracles have been attributed to him and he is specially called on to find lost property. He was said to be an eloquent preacher with a loud and clear voice, a winning smile, a wonderful memory and profound learning.



Mr Mark Avery
XAVIER HOUSE LEADER

XAVIER

St Francis Xavier (1506 - 1552) was born in Spain and as a boy was ambitious and fond of sport, but he had a largeness of heart and generosity of nature which made him capable of heroic love and endurance. He met Ignatius of Loyola at university and became one of the first members of the Society of Jesus. Francis was sent to India and worked there for many years. He travelled extensively in that part of the world and in 1549 set out for Japan. He died in 1552 in Macau, vainly seeking to obtain entrance to China. Wherever he went, he left behind him a flourishing church which has lasted to the present day. He is the patron saint of all the missions of the Church.

LEARNING AREA LEADERS

RELIGIOUS EDUCATION



Mr Philip Opie

ENGLISH



Ms Joelene Cappola

MATHEMATICS



Miss Rebecca Paget

SCIENCE



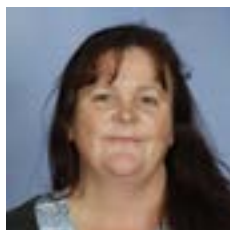
Ms Rupa Oberoi

ARTS



Mrs Bogna Collins

HUMANITIES



Mrs Andrea Chamberlain

TECHNOLOGY



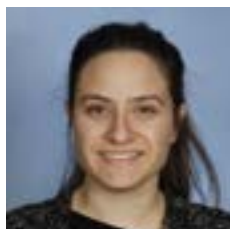
Mrs Maree Jones

HEALTH AND PE



Mr Tim Hassell

LANGUAGES



Miss Stephanie Carbone

WELLBEING TEAM



Mrs Sophie Moloney
MENTAL HEALTH
CLINICIAN



Mr Nick Mazza
COUNSELLOR

HOME / SCHOOL LIAISON



**Sr Rosemary
Graham RSM**



Mr Robert Wolfe

RELIGIOUS EDUCATION

Religious Education involves a sequential curriculum from Years 7 to 12. This includes classes where academic expectations and educational standards are similar to other subjects undertaken by students. Assessment, homework and class activities are strongly aligned with the College's curriculum policies. Religious Education also includes other aspects such as seminar days, retreats, prayer, liturgy and community service (Mercy Works).

All families are invited to share in our Eucharist, in the St Joseph's College Stadium, to start the year in February where the focus is on welcoming new students and families to the College. There are two whole school liturgies in the Sacred Heart Parish Church during the year and then the final liturgy in November to farewell the graduating Year 12 students and to

give thanks for the year.

Religious Education is central to the choice of the College as the school for your family. As such, this must be a partnership between school and home. The College commits to supporting the Catholic vision with respect to your family's faith and beliefs. Your family commits to supporting the College by valuing Religious Education as an important part of the education process aimed at building the whole person in their knowledge, skills and values. This will help our young men and women to be prepared and enabled to make good decisions that benefit themselves, others and our created world.

As a Catholic school we welcome you into a partnership through our Religious Education program.

MATHS PATHWAY

We are excited to be offering Year 7 students in 2018 the opportunity to trial the Maths Pathway program in their Maths classes and as part of their homework program. Maths Pathway uses comprehensive diagnostic software to determine the current level of Mathematical understanding. The program allows students to be working on skills and concepts that are at their level.

Students will be working on this program approximately 50% of the time with the remaining 50% dedicated to targeted instruction, mini lessons, rich tasks and projects. This structure has been

proven to increase student level of engagement and learning in mathematics. Students grow along a continuum of mathematical understanding and develop important real world mathematical and problem solving skills.

We have been very impressed with the results and individual progress achieved at other schools who use this method of teaching. For further information please contact Miss Rebecca Paget – Mathematics Learning Area Leader – or visit the Maths Pathway website at <https://www.mathspathway.com/>.

GENERAL INFORMATION

STUDENT ABSENCE

If a student is going to be absent from school for any reason, a parent or guardian must contact the Student Office on **5018 8051** or email **studentoffice@sjcnda.vic.edu.au** before 9am. After this time an SMS message will be sent to notify parents/guardians of an unexplained absence.

FIRST AID

If a student is sick or has been injured, they are to notify their teacher and report to the First Aid office for assistance. All reasonable care will be given to the ill or injured student. In the event of a student becoming ill during the day, the first aid officer will notify parents/guardians and request to arrange for the student to be taken home. Students are not to contact their parents/guardians directly.

APPOINTMENTS

If medical appointments, etc. are made in school hours, a parent/guardian must write a note with the details to the student's Homeroom teacher and a pass will be issued to the student. Students must sign out at the Student Office when they leave and when they return. **Whenever possible, it is advisable to make appointments after school hours.**

LOCKERS

A locker is provided for each student in the College. All Year 7 students will be provided with a lock for their locker. If a new lock is required for any reason, it is the responsibility of the parents/guardians to provide a new one. Lockers should be kept tidy and **locked** at all times. The College is not responsible for property stored in lockers.

LATE ARRIVALS AND EARLY DEPARTURES

Students arriving late to school (after morning Homeroom) must report to the Student Office with a note from their parent/guardian and receive a late pass. Students leaving the school premises must be signed out through the Student Office.

A note signed by a parent/guardian must be given to the Homeroom teacher at morning homeroom.

MONEY, VALUABLES AND MOBILE PHONES

Students should avoid bringing valuables to school including such things as mobile phones, skateboards, cameras, and other electronic devices. The use of mobile phones at the College can disrupt the climate in which others learn. Our mobile phone policy is available on our website.

They may also block communication with others. The College will not take any responsibility for these items if they are stolen or lost whilst in the student's possession. If a student needs to have a mobile phone or other valuables for out of school hours, they may hand them into the Student Office and collect them at the end of the day.

Large sums of money should not be brought to school. Due to privacy laws, cameras are not to be used at the College unless permission has been given by a teacher. Inappropriate use of electronic items will result in confiscation.

REPORTING AND ASSESSMENT

INTERIM REPORTS (MID-SEMESTER) AND SEMESTER REPORTS

Interim reports provide parents with an indication of student progress. The focus is on attitude and behaviour, achievements and assessments. The reports will provide an indication of work practices.

The first Interim Report will be completed early in the term. Parents will be asked to come into the College to access the Interim Reports from the Homeroom teacher. This is an opportunity for parents to discuss how their son/daughter has settled into St Joseph's College and any concerns they may have. As the College has a Vertical Homeroom system, this will be an important step in what should be a lengthy relationship between yourselves and the Homeroom teacher.

The second Interim Report will be available towards the end of Term 3.

FULL SEMESTER REPORTS

Our Semester Reports are more comprehensive and will include detailed information about achievements, in particular outcomes and assessment. These reports occur at the end of each semester.

For many parents this will provide more than enough information, however, there are may be times when extra information or an update on student progress is required. If required, Homeroom teachers can be contacted via email or phone, and a meeting time organised.

PARENT ACCESS MODULE [PAM]

Parents and guardians are able to access information regarding their students on the PAM area of the St Joseph's College website. Parents will receive a login and password to access PAM, which can be found at <http://pam.sjcnda.vic.edu.au>

Information such as student attendance, student timetables and student reports can be viewed on PAM.

COLLEGE CAPTAINS

STUDENTS LEAD THE COLLEGE AS CAPTAINS, HOUSE CAPTAINS AND IN A VARIETY OF SPECIALIST LEADERSHIP POSITIONS. THEY MEET EACH MONTH WITH THE COLLEGE LEADERSHIP TEAM TO DISCUSS MATTERS RELEVANT TO THE STUDENT BODY.

THE 2018 LEADERS ARE >



Lachlan Knight
VICE CAPTAIN

Rinaldo Pender
CAPTAIN

Iman Westhead
CAPTAIN

Esperence Fyfe
VICE CAPTAIN

TUTORING

St Joseph's College offers after school tutoring for students in Maths and English.

ENGLISH

Tuesday 3:30pm - 4:30pm

MATHS

Wednesday 3:30pm - 4:30pm

SKOOLBAG APP

Keep up to date with College news using the Skoolbag App.

Search: *St Joseph's College Mildura Skoolbag* on your device and download.

SPORTS INFORMATION

This year the College was able to participate in the School Sport Victoria program which allows all schools in the District (Government and Non Government) to compete at the same levels in different sports such as Basketball, Netball, Football, Soccer, Badminton and Table Tennis. The College was extremely successful this year. The levels for sport participating in this program are;

District Level – School Sport Victoria Sunraysia (SSVS) – schools here in Mildura. If you finish in first place at this level you then qualify for;

Regional Level – School Sport Victoria Loddon Mallee Region (SSV LMR) – schools from Bendigo, Shepparton ... win;

State Level – (SSV State) - schools from all over Victoria who have qualified in their District and Region competitions. State competitions are usually held in Melbourne.

As the College has many other events, camps and excursions during the year, even if we qualify it is not possible to participate in all sports.

Our sporting teams are divided into age groups and students can only participate in their Division regardless of age.

Juniors – Year 7 and 8 students

Intermediate – Year 9 and 10 students

Senior – Year 11 and 12 students

To participate in these sports we have a nomination process that takes place.

Start of Term 1 – nominations for Term 1 and 2 sports

End of Term 2 – nominations for Term 3 sports

The process for nominating for sports will be explained to the students on their arrival in 2018.

HAENEN LIBRARY

HOURS

Monday – Thursday 8.00 am – 6.00 pm
Friday 8.00 am – 5.00 pm

LOANS

Most materials are borrowed for two weeks, although resources in high demand can be limited to overnight loan. Class texts are borrowed for the term or semester according to arrangements with the subject teacher.

Number of items students may borrow at a time:
Years 7/8 – 6 items Years 9/10 – 8 items VCE – 10 items

CATALOGUE

Integrated computer network enables students to access the catalogue, Internet and intranet throughout the school via individual student login. Students can also access the intranet and catalogue from home by logging into the school webpage at www.sjcnda.vic.edu.au

INTERNET

Students pay a basic fee for Internet access through the global fees.

EXTRA

Various information brochures are available in the Library to help you obtain maximum benefit from the Library and network resources. Enquiries regarding computer access from home and using SJC Bay to buy and sell textbooks second hand can be directed to Library staff on **5018 8017**.

LAPTOPS

All laptop maintenance can be undertaken in-house - please see library staff for further information

TERM DATES

TERM 1	29 JANUARY - 29 MARCH
TERM 2	16 APRIL - 29 JUNE
TERM 3	16 JULY - 21 SEPTEMBER
TERM 4	8 OCTOBER - 18 DECEMBER

Please note: Year 7's last day will be Friday 7 December

MY STUDENT DETAILS

Homeroom _____

Homeroom teacher _____

Homeroom teacher email _____

House name _____

House Leaders name _____

Student Absences P 5018 8051 E studentoffice@sjcmda.vic.edu.au

Enright Office P 5018 8000 E office@sjcmda.vic.edu.au



**ST JOSEPH'S
COLLEGE MILDURA**

ENRIGHT CAMPUS

154 TWELFTH STREET, MILDURA VICTORIA 3500

MERCY CAMPUS

CORNER RIVERSIDE AVENUE & ELEVENTH STREET, MILDURA VICTORIA 3500

VCAL CAMPUS

8-10 LANGTREE PARADE, MILDURA VICTORIA 3500

T 03 5018 8000 F 03 5021 2702

E reception@sjcmda.vic.edu.au

sjcmda.vic.edu.au