



<b>Policy Number:</b>	STUDENT 05
<b>Policy Name:</b>	Assessment Grades Policy
<b>Contact Officer:</b>	Deputy Principal - Learning and Teaching
<b>Date Approved by Executive:</b>	May 28, 2018
<b>Date of Next Review:</b>	May 2021
<b>Related Policies:</b>	Learning Areas Policy Assessment & Reporting Policy

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## PREAMBLE

God is at the centre of our College...Mercy is the heartbeat of the Gospel. We encourage every student to grow in the fullness of life and realise their potential through the bread we break at school, the bread of relationships and the bread of conversation. Let us engage the heart and bring faith to life and life to faith (Thomas Groome).

## LEGISLATION

This policy takes into account relevant legislative requirements within the state of Victoria, including the specific requirements of the Victorian Child Safe Standards as set out in *Ministerial Order No. 870*. This policy applies to St Joseph's College staff, including employees, volunteers, contractors and clergy.

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## 1. GRADES

1.1	A+	Outstanding	94+
	A	Excellent	86-93
	B+	Very Good	81-85
	B	Good	73-80
	C+	Fair	68-72
	C	Adequate	60-67
	D+	Limited	55-59
	D	Very Limited	47-54
	E+	Poor	42-46
	E	Very Poor	34 -41
	UG	< 34	

1.2 UG (Ungraded) in Assessment Tasks: Work of a very poor standard – including work submitted for redemption which is of a very poor quality.

1.3 NS (Not Submitted) in Assessment Tasks: The student has failed to submit this piece of work and it therefore has not been assessed.

1.4 NA (Not Applicable) in Assessment Tasks: The unit of work has not yet been completed or the student was absent for an extended period of time and was therefore unable to complete the assessment task.

1.5 L (Late – Not Graded): Work has been submitted more than a week late, but less than two weeks late and is of a satisfactory standard.

1.6 R (Redeemed/Redemption Process): Work is submitted more than 2 weeks late, or when work is initially submitted not to a satisfactory standard and has required resubmission. An “R” will only be assigned if the redeemed work has been completed to a satisfactory standard. If redeemed work is not of a satisfactory standard, then the student will be awarded “UG” (work of a very poor standard). If a student fails to submit redemption work, then they will be awarded a NS (Not Submitted) grade.