



ST JOSEPH'S COLLEGE REQUEST FOR FEE ASSISTANCE

(COVID-19)

Phone: 5018 8000 Email: dlim@sjcmda.vic.edu.au

Fee deferrals are being granted on a term by term basis as we continue to monitor the impact of COVID-19 on our community. Further deferrals will be reviewed as the current situation unfolds.

Family Information

Applicant Name: _____

Child Name/s: _____ Phone Number: _____

Change of Circumstance *Please briefly explain your change in circumstances that has resulted in you needing financial assistance e.g. loss of employment, reduction in hours, closure of business.*

Unemployment Reduced Income Business Owner Illness/Other

Comment: _____

Are you able to provide any of the following supporting documentation?

A letter or notification from your employer Yes No

An application to Centrelink Yes No

Any payslips that demonstrate an income reduction Yes No

A business registration form, ABN, or other lodgement form (e.g. BAS) that can demonstrate business ownership. Yes No

Other _____

Assistance requested

Do you require deferral for one term? Yes No

Do you require your automatic payments to be held until end of term 2? Yes No

Do you require your automatic payments to be reduced? Yes No New Amount \$ _____

Declaration

I confirm that the information provided in respect of this application is true and complete. Date _____

CLICK TO SUBMIT YOUR INFORMATION

THANK YOU

PLEASE NOTE: The submit button is disabled on all mobile devices, including iPads. If using a mobile device please ensure you save the document and then forward the form via email to dlim@sjcmda.vic.edu.au when complete. Adobe Reader, or equivalent software (Foxit), must be installed on your device to complete this form. If you require any assistance please contact Mr David Lim, Business Manager via email.

Office Use

Application approved by Principal Yes No Signature _____

Deferral granted Amount deferred applied \$ _____

Confirmation Letter & revised Statement sent home Yes No Date sent _____

Direct Debit Adjusted Yes No

Comments _____